



The following tools may help you communicate to your manager or supervisor why you should attend the premier education and networking event for Neonatal Nurses and APRNs. Make the case to attend and Empower your Extraordinary at the 40th NANN Annual Conference, in Orlando, Florida, from September 18-20, 2024.

Identify the Benefits

Your Organization's Need	Annual Conference Offering that Meets Need
Knowledge of recent developments in technology and education platforms	
Integration of evidence-based practice into clinical practice	
Improved education, mentorship, and career development of interprofessional staff – including academic progression	
Improved patient care	
Identification and implementation of best practices from around the country	
Awareness of new products and services in neonatal nursing	
Demonstrating return on investment of educational initiatives	
Other:	



Calculating Expenses – NANN Annual Conference

Your proposal to attend the NANN Annual Conference should include the anticipated cost to your organization. The following worksheet helps identify common expenses associated with attendance to the conference:

Conference Expenses

EXPENSE	NOTES	ESTIMATED COST
Annual Conference Registration (includes networking and exhibit hall experiences)	Tiered Pricing Dates (Click HERE for rates): Best Value pricing: 4/12/24 – 6/29/24 Early Bird pricing: 6/30/24 – 8/5/24 Full Price Registration: 8/6/24 – 9/20/24	\$
Lodging: Hilton Orlando Orlando, Florida	Book hotel HERE Rate: \$239 per night	\$
SUBTOTAL		\$
Optional Expenses		
NANN Membership	Become part of the NANN community with membership and save \$135 on conference registration!	
NANN Preconference – September 17, 2024 from 1:00-5:30 pm	Member fee: \$175 Nonmember fee: \$225	\$
Full Day APRN Summit – September 17, 2024, from 8:00am-5:30 pm	Member fee: \$199 Nonmember fee: \$249	\$
GRAND TOTAL		\$



NANN 2024 Annual Conference Justification Letter

To:
From:
Date:

Subject: Attending the NANN Annual Conference

I am writing to request budget approval to attend the NANN 40th Annual Conference from September 18-20, 2024, in Orlando, Florida. In doing so, I will experience opportunities to connect with the nursing professional development community and gain valuable insights and knowledge. In addition, other team members can attend and gain shared knowledge to begin implementing right away, as NANN offers a group registration discount.

I am seeking _____ support for registration for the NANN 40th Annual Conference experience. I understand my attendance at the conference is an investment of both time and money, so I have outlined the anticipated expenses of this endeavor.

Conference Fee:

The total cost, including all education, for a total of 32 contact hours* is approximately

The specific benefits to our facility resulting from my attendance at this year's NANN Annual Conference are substantial, making this an appropriate use of our education budget and my time away from work.

I appreciate your consideration of my request. If further information is needed, please let me know.

Sincerely,



NANN in Orlando Lodging

Hotel Information

NANN's 40th Annual Conference will be held at the [Hilton Orlando](#), right in the heart of [Orlando](#) and centrally located to all the major theme parks and attractions. Just minutes from Inspiration Drive and featuring resort-style amenities, two pools, a lazy river, and more, you're sure to have an unforgettable experience at the Hilton Orlando!

Enjoy all that Orlando has to offer while you're in town! The discounted conference room rates are available Saturday, September 14, through Sunday, September 21, as long as rooms are available.

[Book your room HERE](#)

NANN 2024 Schedule

Schedule Outline*

Tuesday, 9/17	Wednesday, 9/18	Thursday, 9/19	Friday, 9/20
7:30-11:30 am Full Day APRN Summit	10-11:00 am CE Presentations	8:00-9:00 am NANN Business Meeting	8:00-9:00 am NANN & VON Case of the Year
8:00am-5:30 pm Preconference	11:00 AM-1:00 pm Lunch and Visit Exhibits	12:00-2:00 pm Lunch and Visit Exhibits	9:30 AM – 12:00 pm General/Keynote Presentations
5:30-7:30 pm Opening Reception	1:00-3:30 pm CE Presentations	2:00-4:30 pm CE Presentations	12:15 pm Adjourn
	4:00-5:00 pm SIG Roundtables		
	4:00-6:00 pm Networking Hour		
<p>Click HERE for a full conference schedule</p>			



In-person Registration Prices

Pricing	Member	Non-member	Student	Daily – Member	Daily – Non-member	Join & Register	Join & Register - Student
Best Value (4/12/24 – 6/29/24)	\$480.00	\$615.00	\$195.00	\$225.00	\$295.00	\$605.00	\$220.00
Early bird (6/30/24 – 8/5/24)	\$555.00	\$690.00	\$270.00	\$275.00	\$345.00	\$680.00	\$295.00
Full price (8/6/24 – 9/20/24)	\$605.00	\$740.00	\$320.00	\$325.00	\$395.00	\$730.00	\$345.00