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## Request for Research Survey Distribution

One of the most meaningful benefits of NANN membership is your connection to the world's most vibrant and engaged group of neonatal nursing professionals. In an effort to support the research endeavors of our members, NANN has established means for NANN-member researchers to distribute their research surveys with NANN members.

Surveys are reviewed and approved by the NANN Research Committee, and Institutional Review Board (IRB).

**Please Note:** The review process may take up to one month. Approvals for each survey are kept on file at NANN's national office.

Approved surveys are eligible to be posted on the My NANN community and if space is available, shared by NANN on NANN E-News.

**Disclaimer:** NANN is not an active sponsor nor participant of approved research surveys. NANN does not collect nor monitor survey data related to approved research surveys. It is the sole responsibility of the researcher to collect the data for his/her survey. In addition, NANN is unable to share member contact information with researchers.

### Instructions for submitting a research survey for approval:

1. Please provide documentation of IRB approval
2. Provide a brief abstract of your research study
  - Provide an accurate, succinct, and informative representation of the content of your project. Include Background and Significance of Problem, Purpose of Study, Method, and Significance.
  - **Problem:** Briefly describe the research problem and state the purpose of your study.
  - **Method:** Give a general overview of how you will conduct the study. Name the study design; give a brief overview of the procedure (what you will actually DO in the study to collect the data); the projected sample (name your sampling plan, how many and who will you study); how data will be collected (name the instruments if applicable); and a brief description of how you will analyze the data.
  - **Significance:** In a few sentences, tell why this study is important to conduct/how the results will help inform nursing practice, etc.
3. Provide the research project plan (5 page limit, excluding references):
  - a) **Specific aims** (approximately 1 page) Summarize the problem you wish you address, what is known about the problem, what we need to know, and why this is important. Provide a summary statement of the long term goals of your research as well as the overall purpose and 1-2 specific aims for this proposed research study. Include hypotheses or research questions for each aim.



- b) Design and Methods (approximately 4 pages) This section should describe the design and methods that will be used in the study and includes these sections:
  - a) *Design*: Provide a summary statement of the overall design of the study. (e.g. “This is a longitudinal pilot study of the feasibility, acceptability, and safety of a one hour daily, 14 consecutive day, skin-to-skin care intervention between full-term infants diagnosed with CCHD and their mothers.”)
  - b) *Sample/setting*: Describe the population from which your sample will be taken and from where (setting). How many will you include in the study? How did you choose this number? If this is a pilot study, no power analysis is expected but justification should be given as to why a pilot study was chosen. The applicant is referred to Perry, SE (2001). Appropriate use of pilot studies. *Journal of Nursing Scholarship*, 33(2), 107. Clearly describe inclusion and exclusion criteria in determining who you will invite to participate. From where will the participants be recruited?
  - c) *Measures*: Specifically describe each measure that will be used in this study in this way: Begin with the concept to be measured and the tool with which it will be measured with references as appropriate (e.g. “The impact of the infant’s chronic illness on the family will be assessed with the 24-item scale, Impact-on-Family [Stein & Jessop, 1980; Stein et al., 1987]”). Follow this with a brief description of the items in the tool, the scale of the tool, how it is scored, and the range of possible scores. Provide reliability and validity data for the tool if available. Repeat this for each measure of the study.
  - d) *Procedure*: Clearly describe the procedures that will be used to conduct this study. How and when will data be collected? Who will collect the data? Where will the data be collected? What will be done with the data after they are collected?
  - e) *Data analysis*: Summarize how the data will be analyzed. It is helpful to describe the analytic plan for each specific aim.
- c) Outline any risks involved in the research study
- d) Outline any plan to minimize the risks involved in the research study
- e) Supporting references
4. A copy of the proposed survey
5. Draft introduction letter/email which will discuss the purpose of the survey:
  - a. This letter/email will accompany your survey in the My NANN Community
  - b. Please make sure to **include a link to your survey** in this letter.
  - c. Please make sure to **include the following statements** in your draft introduction email/letter:
    - i. *“Participating in this survey constitutes permission. All survey results are anonymous and confidential.”*
    - ii. *“This survey was approved by NANN’s Research Committee to be distributed via NANN’s E-News and/or the My NANN Community.”*
6. A two-sentence drafted introduction that shares the purpose of the survey, deadline, and preferred audience, if specific:
  - a. This shorter introduction will accompany your survey in E-News, if available.
  - b. Please make sure to **include a link to your survey**.
7. Fill out the **Request for Research Survey Request Form (see below form)**
8. Email the **Request for Research Survey Distribution** and the above listed documentation to [education@nann.org](mailto:education@nann.org)



## Request for NANN Research Survey Distribution

**Name:**

**Institution:**

**Address:**

**Phone:**

**Email:**

**Title of Survey:**

**Purpose of Survey:**

**Two-sentence Introduction:**

**Survey Link:**

**Return this form and all requested documentation to:**

NANN Research Surveys  
8735 W. Higgins Road, Suite 300  
Chicago, IL 60631  
Fax: 800-451-3795  
Email: [education@nann.org](mailto:education@nann.org)

